



CATALOG: Out-of-Cycle Update Request

College:

Other:

Department:

Catalog:

Type of Update Requested	Catalog Page URL

Tab(s):

Section Header(s):

Required: Please attach a track changes document of the Catalog page that needs updating when submitting to Academic Planning and Program Development.

Provide the following:

- (1) Justification for needed update
- (2) Reason update was missed during the Catalog Review Cycle

Please submit completed form to catalogs@shsu.edu.

Chair Signature:	Date:	Dean/Director Signature:	Date:

FOR APPD USE ONLY

APPD Signature:	APPD Completion Date:	Date Sent to Degree Works:	Date Sent to Advising: